

FACT SHEET

1st Annual Bayou Haven Bridal Expo



Mark your calendar for the **Annual Bayou Haven Bridal Expo**. This is our inaugural year and we are introducing a top quality Bridal show to Central Louisiana. Planned as an annual event, this show will set the bar for Central Louisiana for years to come! Get in this first year because returning vendors will get priority space options in subsequent years! We hope that your Spring will be time when you can spend a day building your business by participating in the Expo. **Register to hold your spot today!**

Date:	Sunday, April 28, 2019		
Time:	12:30 pm – 4:00 pm		
Place:	Bayou Haven Weddings and Events • 6021 Twin Bridges Road • Alexandria, LA 3.3 miles from Jackson Street Extension on Twin Bridges Road. On the left, 200 yards past the intersection of Twin Bridges and McKeithen Drive.		
Signature Vendors:	We have partnered with a number of <i>Signature Vendors</i> that are contributing to the Grand and Second place raffle prizes, as well as the overall development and success of the Expo.		
Exhibiting Vendors:	We will be allowing a limited number of vendors in all wedding-related categories to join as an exhibiting vendor.		
Set-Up:	You will be allowed to set up on Sunday morning, April 28 th , between 8:00 and 11:00 am. The venue will have staff on hand to help you locate your assigned space and answer any questions you may have.		
Electricity:	Electricity is limited and is on a first registered, first served basis. Cost is \$10.		
Booth Sizes	Barrel Booth	6' x 8' Booth	10' x 10' Booth
Booth Descriptions	Don't need a lot of space? Just some business cards and a few flyers and you're set? This might be for you. Reserve a Barrel Top booth just for you! Great meeting spot for 1:1 conversations and greeting potential clients!	Affording you a bit more space, this booth comes with one chair and can handle the optional 4' table if needed. Room to Display your products or services easily while also giving you the space to sit and visit potential clients!	The largest booth space we offer. Plenty of room to add the optional 6' table if desired. Includes 2 chairs and plenty of room to showcase your business to potential clients! Our 10' x 10' booths will be in the main gathering area.
Booth Prices	\$35	\$65	\$85
Booth Amenities:	Both the 6'x8' and 10'x10' booths come with 1 or 2 chairs. Each can accommodate your own small tables or you can add one of our optional tables to your order when you set up your reservation.		
Fees:	All fees must accompany application and be paid online through PayPal. Due to the demand of the show, there are no refunds of registration fees unless we are not able to confirm a booth space for you. If this is the case, your initial registration fee is refunded completely.		
Vendor Registration Deadline:	All Registrations must be submitted and paid for by March 10, 2019.		

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Vendor Raffle Participation:	As part of their participation, all vendors must contribute a gift of \$75 or more in value and will be given away in the Expo Raffle that will take place during the expo!
Social Media Promotion:	We will be advertising the expo across all channels of social media including, but not limited to, our vendor partners.
Online Registration:	We will be promoting online pre-registration for all interested future brides, their families and friends, as well as "at the door" admission to the event. Pre-registration will be \$10; \$12 at the door.
Show Hours:	The venue will be open to the public at 12:30 pm on April 28th and we will remain open until 4:00 pm on the day of the show.
Take Down	Take down is not allowed to begin until the show is complete at 4:00 pm. All vendors must be completely taken down and have their belongings removed from the venue by 7:00 pm.
Contact Information:	Carolyn Rini Email: Expo@BayouHaven.com

We look forward to having an incredible Expo and hope you have a very positive vendor experience.